

PART B – Non-individual Investors (e.g. Companies, Trusts, Partnerships, Associations, Registered Co-operatives, Government Entities)

Name of Company/Entity

Name of Trust (if applicable)

Name of contact person or identified trustee[^]:

Title (Dr/Mr/Mrs/Ms/Miss) Surname

Given name(s)

Mailing address

Suburb State Postcode

Date of birth / /

[^] As previously nominated for the IOOF WealthBuilder account listed in **Step 1**.

To be completed if a Nominated Representative or Power of Attorney is acting on behalf of the current policy owner(s).

Nominated Representative or Power of Attorney^{^^}

Title (Dr/Mr/Mrs/Ms/Miss) Surname

Given name(s)

^{^^} As **previously nominated** in writing and accepted by IOOF as authority to act on the IOOF WealthBuilder account.

If your Power of Attorney has not previously been registered by IOOF, we will require a certified copy of the Power of Attorney document as well as the appropriate proof of identification documents in accordance with the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 (AML/CTF Law). Please refer to the 'Completing Proof of Identity' for a list of documents. This document can be obtained by calling one of our Client Services Officers on 1800 002 217 or can be down loaded from our web site at www.ioof.com.au.

STEP 2 Financial Adviser Details (if applicable)

Financial Adviser Details

Authorised Representative Name

Authorised Representative No.

AFS Licence Name

AFS Licence No.

Dealer Stamp

For assistance, financial advisers can contact our Adviser Services Team on 1800 659 634

STEP 3 Switching Instruction

Please indicate which Fund(s) you wish to switch out of and into which Fund(s) you wish your money to be invested.

Name of IOOF WealthBuilder Fund	Switch from my existing Fund(s) (\$ or %)	Switch to the following Fund(s) (\$ or %)	Regular Savings Plan change (if applicable*)
Easy Choice Options			Monthly amount (\$)
Capital Guaranteed Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
Capital Stable Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fixed Interest Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
Balanced Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
Australian Shares Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
High Growth Fund	<input type="text"/>	<input type="text"/>	<input type="text"/>
Custom Choice Options			Monthly amount (\$)
Australian Shares Fund – MultiMix	<input type="text"/>	<input type="text"/>	<input type="text"/>
International Shares Fund – MultiMix	<input type="text"/>	<input type="text"/>	<input type="text"/>
Smaller Companies Fund – Perennial	<input type="text"/>	<input type="text"/>	<input type="text"/>
High Conviction Shares Fund – Perennial	<input type="text"/>	<input type="text"/>	<input type="text"/>
Global Property Securities Fund – Perennial	<input type="text"/>	<input type="text"/>	<input type="text"/>
Global Shares High Alpha Fund – Perennial	<input type="text"/>	<input type="text"/>	<input type="text"/>
TOTAL	<input type="text"/>	<input type="text"/>	<input type="text"/>

***Important Note:**

- Complete this column if you wish to change your Regular Savings Plan to include/exclude Funds as a result of this switch request. If the value in any Fund is zero as a result of the switch, you **MUST** complete this section.
- **Minimum monthly investment is \$100 per Fund.**
- Contributions net of applicable Contribution Fees will be invested in your nominated IOOF WealthBuilder Fund(s).
- If your financial institution account details have changed, you will need to complete and return the Direct Debit Request Form. This form can be obtained by contacting one of our Client Services Officers on 1800 002 217 or by visiting our web site at www.ioof.com.au.

STEP 4 Investor(s) Declaration

I/We wish to switch investments between the IOOF WealthBuilder Funds (the Funds) as nominated in this Switching Instruction Form.

I/We declare that:

- all details in this Switching Instruction Form are true and correct and I/we undertake to inform IOOF of any changes to the information supplied as and when they occur;
- any previously agreed adviser commission instructions will continue to apply to my account in respect of any Fund changes;
- I/we have read the IOOF WealthBuilder PDS in full and agree to the fees and costs applicable in respect of any new Funds included in my account as a result of this switch instruction; and
- I/we consent to the collection, use, storage and disclosure of my/our personal information by IOOF in accordance with the Privacy Act 1988 and acknowledge that a copy of the IOOF Group Privacy Policy is available from www.ioof.com.au or may be obtained by calling one of our Client Services Officers on 1800 002 217.

WHO NEEDS TO SIGN?

All original investors registered on the account must sign this section unless previous authority has been provided in writing and accepted by IOOF, such that:

- a single joint investor can sign on behalf of a joint investor account;
- a representative nominated to act and operate on the account can sign on your behalf*; or
- a Power of Attorney can sign on your behalf,* in which case a certified copy of the Power of Attorney must have been previously provided to IOOF and retained on file for us to process your switch.

* If signed by a nominated representative or Power of Attorney, please ensure that the 'Nominated Representative or Power of Attorney' section in **Step 1** is completed.

Power of Attorney

If signed under a Power of Attorney, the attorney certifies that he/she has not received notice of revocation of that power.

If the Power of Attorney has not previously been registered with IOOF, please attach a certified copy of the Power of Attorney and the required proof of identification documents in accordance with AML/CTF Law. For further information, please refer to the 'Completing Proof of Identity' on our web site at www.ioof.com.au, or alternatively call one of our Client Services Officers on 1800 002 217.

Corporate investors

This Switching Instruction Form must be signed either:

- under common seal;
- by the Representative previously nominated for your IOOF WealthBuilder account;
- by two directors or a director and company secretary; or
- by the sole director (where applicable).

→ **Step 4** continued overleaf

If not signing under common seal, please state your title, e.g. Director, Company Secretary or Sole Director and Company Secretary.

Investor/Signatory 1

X

Title (if applicable) e.g. Director/ Sole Director/Company Secretary

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Date DD / MM / YYYY

Investor/Signatory 2

(for Joint Investor or additional Trustees, if applicable)

X

Title (if applicable) e.g. Director/ Sole Director/Company Secretary

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Date DD / MM / YYYY

Investor/Signatory 3

(for Joint Investor or additional Trustees if applicable)

X

Title (if applicable) e.g. Director/ Sole Director/Company Secretary

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Date DD / MM / YYYY

Signatory 4

(for additional Trustees if applicable)

X

Title (if applicable) e.g. Director/ Sole Director/Company Secretary

□ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □ □

Date DD / MM / YYYY

Common Seal (if required)

Post to: IOOF WealthBuilder, Reply Paid 264, Melbourne, VIC 8060

Enquiries: Client Services Officers on 1800 002 217 or fax 1800 558 539

IMPORTANT INFORMATION:

- An investment made in IOOF WealthBuilder does not represent an investment in IOOF Ltd (IOOF), ABN 21 087 649 625, AFS Licence No. 230522, nor any related body corporate within the IOOF Group, nor any investment management company appointed to manage the investment assets of the IOOF WealthBuilder Funds (the Funds).
- Neither IOOF nor any related body corporate within the IOOF Group, nor any investment management company appointed to manage the investment assets of the Funds, guarantees the performance of any Fund or the return or repayment of capital or income (except the Capital Guaranteed Fund where the return of capital is guaranteed).
- Investments in IOOF WealthBuilder are subject to investment risks including possible delays in repayment and loss of income and principal invested.